

# Risk Assessment Record



Risk Assessment of: **Covid Generic Risks for all activities**

Assessor(s): Ann Hurst and Tim Taylor

Date: Saturday, 05 September 2020

<b>Overview of activity / location / equipment / conditions being assessed:</b>		What follows is a table of generic risks, applicable to all activities provided at and by Patterdale Hall, this risk assessment must be read in conjunction with all of the Hall SOP's and Risk assessments.			
<b>Generic or specific assessment?</b> Specific		<p><b>Context of assessment:</b></p> <p><b>Activity Provision:</b> All staff leading activities are assessed as competent to make ongoing, dynamic risk assessments that take into account the ever-changing nature of the environment and the people with whom they are working.</p> <p><i>All visitors and staff to ensure that they have followed government guidance on self- isolation and restricted movement/ track and trace if they have someone in their family who has tested positive, have been in contact or have been to a country where covid 19 is deemed to be above the acceptable level of risk. Patterdale Hall expects any individuals who fall into these categories not to attend the centre.</i></p>			
Hazard(s) identified	Persons affected	Existing controls	Additional controls required	Action by whom	Action by when
1. Spread of Covid – 19 from daily activity and attendance on	<ul style="list-style-type: none"> <li>Staff</li> <li>Students</li> <li>Visitors including</li> </ul>	<ul style="list-style-type: none"> <li>Hand sanitizing stations</li> <li>One-way systems with hand sanitizing stations and guidance on flow and direction around the center and equipment stores.</li> </ul>			

site.	deliveries	<ul style="list-style-type: none"> <li>• Face masks to be worn in all communal areas, apart from those who have exception or are under 11 years of age.</li> <li>• Chairs removed from rooms to stop congregating</li> <li>• Extra cleaning</li> <li>• Ozone block.</li> <li>• Keep all indoor activity related venues well ventilated; doors and windows open as far as possible, aim to hand out kit outside of rooms, don't use break out rooms.</li> <li>• Use of hand sanitisers when washing of hands is not possible.</li> <li>• Use available cleaning products to clean high touch areas at regularly intervals, (we can all do this)</li> </ul>			
2. Spread of covid- 19 on center equipment.  WET STORES	•	<ul style="list-style-type: none"> <li>• Reduce the sharing of equipment where possible.</li> <li>• Wet suits to be kept for the day of visit, then cleaned and hung as normal.</li> <li>• Buoyancy aids to be used as normal if possible keep for the day of visit.</li> <li>• Where possible get students to wear own clothes but if they borrow fleece clothing it will need washing in soapy water before being reissued.</li> <li>• Handing out of equipment to be carried out through big doors and students to collect in own groups.</li> <li>• Only one group at a time collecting and returning kit.</li> <li>• Helmets to be disinfected after use by instructor or to be quarantined for 72 hours.</li> <li>• Paddles and other touch points to be disinfected after use.</li> </ul>			
3. Spread of covid – 19 on center equipment  DRY STORES	•	<ul style="list-style-type: none"> <li>• Reduce the sharing of equipment where possible.</li> <li>• Where possible get students to use own clothing.</li> <li>• Acknowledge that harnesses and climbing equipment will have touch points, students to restrain from touching their faces and cleaning hands regularly if on a climbing session. After session instructor to clean helmets and metalwork and where possible rest equipment.</li> <li>• If any equipment is contaminated by bodily fluids from a suspected poorly person it will need quarantining for 72 hours and washing with appropriate cleaner.</li> </ul>			

4. Briefing and supporting students i.e. harnesses and buoyancy aids	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Equipment to be collected in small groups, with staff maintaining social distancing, as well as wearing a face shield.</li> <li>• Each group to find its own outdoor space and have a relaxed approach to briefings to ensure there is no rush and resulting reduction in self-care and protection of all.</li> <li>• Avoid face-to-face contact with students at less than 2 meters.</li> <li>• If this is not possible then have both parties wearing a mask or the instructor to wear mask and face shield.</li> <li>• Students to wear masks when in close contact with instructor if possible but not on activities. (in line with government guidance.)</li> </ul>			
5. Spread of covid – 19 through first aid.	<ul style="list-style-type: none"> <li>• Staff</li> <li>• students</li> </ul>	<ul style="list-style-type: none"> <li>• Make sure that staff are aware, have easily available correct ppe, and know how to remove and dispose of it.</li> <li>• Where possible facilitate students to carry out own first aid.</li> </ul>			
6. Staff briefings	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• These will take place either in the big lounge or outside</li> <li>• Staff to minimize what they touch and to ensure that they come to the briefing with clean hands.</li> <li>• If possible, bring your own mug and look after it. If not then make sure that mugs go through the pot wash.</li> </ul>			
7. Safety equipment.	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Cleaning need to agree when and how often and with what.</li> <li>• With social distancing, it is only possible to have 3 people in the staff room at any one time.</li> <li>• The door will be wedged open so that you can see who is in the room.</li> <li>• Please pick up your safety kit, fill in your paper work, and then leave the room.</li> <li>• It is fine to get a brew but please take it out of the staff room and where possible bring your own mug.</li> <li>• Please use group room 4 and 5 for lunch.</li> <li>• If you are in for longer than one day then keep your safety kit for the whole period you are working, we will then quarantine it before re issuing.</li> <li>• We do have some disposable facemasks but in line with current life, you</li> </ul>			

		should have your own. Please make sure that if it is a reusable one it is washed regularly. Patterdale Hall will have a small supply of full face shields, it would be better if instructors buy their own, the hall will reimburse to a reasonable amount (we have found them for £5)			
8. Use of Patterdale hall minibuses	•	<ul style="list-style-type: none"> <li>• Masks and cleaning</li> <li>• Avoid if at all possible</li> <li>• If a student or group needs picking up in a van then all passengers must wear face coverings and all points of contact must be disinfected once the students have disembarked.</li> <li>• Equipment will be available in each bus</li> </ul>			
9. Isolation area for suspected cases needing pickups	•	<ul style="list-style-type: none"> <li>• Room one in coach house</li> <li>• If you have to come into contact with a person with suspected covid – 19 you must wear full PPE (mask/face shield/ apron and gloves and have guidance on how to remove it and how to dispose of it.</li> </ul>			
10. Staff and students not adhering to social distancing and control measures	•	<ul style="list-style-type: none"> <li>• Managers to carry out monitoring and support for staff and students to support compliance</li> </ul>			
11. Rescues and emergency aid	•	<ul style="list-style-type: none"> <li>• Use techniques that limit as far as possible face-to-face contact.</li> <li>• Grab and go box with PPE if dealing with a possible infected child</li> </ul>			
<b>Assessor signature(s):</b>		<b>Print name: Ann Hurst</b>	<b>Next review date: September 2021</b>		